



Meadowcroft Community Primary School • Little Green Lane • Chertsey • KT16 9PT
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4 November 2024

Dear Parents

Building Work

I am delighted to inform you that the building work has finally commenced! Over the next two weeks a temporary building will be put in to place to allow us some well needed additional space for small group and individual work with the children.

Consequently, the main VISITOR pedestrian gate (leading directly to the Office) will be out of use. During this time if you need to access the Office, please press the buzzer as normal, wait for an answer, then proceed with care through the car park and along the school to the front office. Please be aware that work will be taking place in the vicinity so care should be taken when walking through.

Early Birds / Owls:

Please press the buzzer to alert staff of your arrival and proceed as directed and wait at the front door for your child to be brought out to you.

The children's safety remains paramount and we would ask you to be cautious when entering and exiting the site.

If you have any questions or concerns, please do not hesitate to contact myself or Mrs Curling.

Kind regards

A handwritten signature in black ink that reads "J. Underwood".

Mrs J Underwood
Head Teacher