



Dear Parents and Carers,

The Christmas break seems a distant memory now and we are settled into the Spring Term. Please check the calendar for upcoming events – Bedtime Stories, Parents Evenings and a visit for parents from Freemantles etc.

We have added our attendance and absence policy below so that you are able to familiarise yourself with the procedure followed on the first day of absence. It is important that we can record a reason for absence on the first day. Should absence be longer than one day we will keep communication open with you until their return. We ask that you do as much as possible to support us in getting the children to school every day and on time.

Age-Appropriate Viewing

A few children this week have been talking in school about TV programmes that are rated at age 15 or above, Stranger Things for example. Children enjoy role playing, and these programmes do not provide suitable content for our Primary aged children. Please monitor carefully what your children are watching.

ACHIEVEMENTS - Well done to:

Beren and Freya

Sophia G and Regan

Harshith and Henry

Emaan, Daisy and Pola

And

Omar, Eamon and Elsie

Breakfast Club, Owls and

Dinners – Please make sure that you are up to date with payments on Scopay, if you are having any problems, please let the school office know.



Traffic and Parking – Please help to reduce the congestion as much as possible outside school by **parking considerately** and avoiding the area directly in front of the school if possible. Please be considerate by **not parking in a way that blocks the neighbours' driveways.** **Please do not stop in the road to let your child out of the car – this causes congestion.**

SPRING TERM P.E. Days

Class	P.E. Day
Hedgehogs	Thursday and Friday
Foxes	Tuesday and Thursday
Badgers	Tuesday and Friday
Willow	Monday and Friday (swimming)
Beech	Monday and Friday (swimming)



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We are always grateful to receive reams of A4 paper and boxes of tissues for the children if you would like to donate either of these please drop them into the office.



DATES FOR YOUR DIARY

Friday 23rd January	Year 3 and 4 Swimming
Friday 30 th January	Year 3 and 4 Swimming
Friday 6 th February	Year 3 and 4 Swimming
Tuesday 10 th February	Parents Evening
Wednesday 11 th February	Year 2 Trip to Bocketts Farm
Thursday 12 th February	Parents Evening
Friday 13 th February	Year 3 and 4 Swimming
16 th -20 th February	Spring Half Term
Wednesday 25 th February	Year 1 Trip to Wisley
Friday 27 th February	Year 3 and 4 Swimming
Tuesday 3 rd March	Year 4 Trip to Chertsey Museum
Wednesday 4 th March	2.30pm – Freemantles Talk – more details to follow
Tuesday 3 rd March	Bedtime Stories Event – more details to follow
Thursday 5 th March	World Book Day – more details to follow
Friday 13 th March	Year 3 and 4 Swimming
Friday 20 th March	Year 3 and 4 Swimming
Friday 27 th March -12 th April	1.30 Finish – Easter Holidays
Monday 20 th April	Year 1 Chobham Adventure Farm
Thursday 7 th May	School CLOSED for Polling
Friday 8 th May	INSET DAY
Monday 25 th May – 29 th May	May Half Term
21 st July	Children Break Up for Summer
22 nd July	INSET DAY

CONTACT US

If you have any queries, concerns or your details have changed please contact us:

✉: info@meadowcroft.surrey.sch.uk

☎: 01932 561419

✉: Little Green Lane, Chertsey, KT16 9PT



Meadowcroft Primary School has adopted the following attendance monitoring procedures, to ensure that pupils' attendance meets the expected standard, and effective intervention is provided where pupils' attendance falls below the standard:

1. Contact is made with parents on the first day of absence for any pupil absence not reported. 'N' codes are used to indicate that the pupil is absent for a reason not yet provided; these N codes are reported to the SLT and attendance officer daily.
2. Contact is made to the parents of any pupils marked using the N code following the 1st Day of absence flow diagram below.
3. If a pupil's attendance falls to 96 percent, the attendance officer speaks to the parent to discuss any issues or problems to ascertain how the school can help to improve their attendance.
4. If a pupil's attendance falls below 90 percent, letter 1 is sent home raising concerns that their attendance has fallen below the school's expected standard and a meeting with the Attendance officer is offered to discuss support
5. If a pupil's attendance continues to fall below 90 percent, Letter 2 is sent home explaining that absences will no longer be authorised without Medical evidence. If a Pupils attendance is still below 90 percent, Parents/Careers are invited to a "notice to improve" meeting with the Attendance Officer to discuss the issue causing absences and discuss support (to include internal support and outside agencies) this will be minuted on an "attendance contract" and given 15 days to improve
6. Monitor for 15 days, if attendance does not increase then a fixed term penalty notice will be issued and Surrey Inclusion Team will be involved
7. If targets are not met, the school makes a referral to the local authority and a penalty notice may be issued – see details overleaf regarding penalty notices.
8. After the two-week monitoring period, and if targets are met, a letter is sent home from the SLT to congratulate the pupil and their parents on improving attendance. Monitoring and communication with the parents continues until attendance stabilises to above 90 percent.

Meadowcroft First Day of Absence Response Process

Child Absent – no reasons given via 'info@' email or phone



Action taken before lunchtime in order, until response received:

1. Telephone Call to contact 1 to establish reason for absence
2. Email sent if no response from above
3. 2nd contact called to establish reason for absence if no response to above
4. Any other emergency contacts called if no response from above
5. SLT informed



Lunchtime on 1st Day of absence if no contact has been made:

Call made to contact 1 saying we are concerned about the welfare of the child and as no contact has been made, we intend to do a home visit and will alert external agencies if we continue to have concerns



Afternoon of 1st day of absence if no contact has been made regarding reason for absence:

SLT member and an additional member of staff visit the home address – if no response is received staff call 101 and request a welfare call from the Police

Incident recorded on internal records as a safeguarding concern and CSPA contacted if DSL feels appropriate

Steps should be expedited if there are concerns regarding risk of harm.

If it is believed that a child is in immediate danger 999 will be called.



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February Holiday Activities

Make a Viking Longship

18th Feb 2026

11am-12:30pm or 2pm-3:30pm

Cost: £4.50

Come along to the museum to find out more about longships and then make your own out of card - complete with a dragon's head on the front!

Age: 5-12. (5 year olds with an adult)

Roman Mosaics

19th Feb 2025

11am-12pm or 2-3pm

Cost: £4.50

Find out about Roman mosaic tiles and then make your own creation using stone mosaic pieces and grout.

Age: 5-12 (5 year olds with an adult)

BOOKING IS ESSENTIAL

<https://www.zeffy.com/en-GB/ticketing/half-term-holiday-activities>

Or by phone 01932 565764



www.chertseymuseum.org/events
Call 01932 565764 to book your place



For All
The
Family

1st Saturday
of the month
1.30pm-3.30pm

Museum Makes

Join us for a fun family craft activity where imagination meets history in a hands-on experience for all ages!



FREE
DROP IN
SESSION



Chertsey Museum, 33 Windsor Street, Chertsey KT16 8AT
chertseymuseum.org



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GIRLS FOOTBALL COURSE FEBRUARY HALF TERM 2026

Monday 16th February
Tuesday 17th February

Venue:- Abbey Rangers Football Club (KT15 2QH)

Times:- 8.30am – 4.00pm

£35.00 Daily / £65.00 Two Day

Designed for girls of all abilities aged between 5yrs
to 13yrs!



- Playing in a fun, challenging & safe environment.
- Meeting new friends that have an interest in football.
- Develop technique, speed, tactics & improve skills & confidence.
- Professional FA qualified coaching.
- 3G Pitch and use of clubhouse.

If you would like further information or would like to book a place for your daughter to attend, please kindly contact Tom on 07825 089500 or email tom@tasportscoaching.co.uk



Community Sports Trust

Saturday Morning Bees

EVERY SATURDAY

17

JAN

24

31

7

FEB



14

Children aged 5- 11

8.45 - 9.45 (Years 1, 2, 3)

8.45 - 10.15 (Years 4, 5, 6)

Hazelwood Centre, Hazelwood Dr,
Sunbury-on-Thames, TW16 6QU

£10 = per child, per session

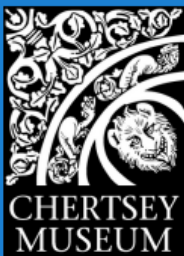


Book Now



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back in 2026
by popular demand!

Kids Saturday Sewing Circle

From buttons to back stitch, blanket stitch to daisy stitch - come along and learn how to sew.

11.15am
to
12.30pm

Learn a new stitch each month and take home your handsewn creations.

7 February
7 March
4 April

Suitable for ages 7 to 12
£4.00 per session
Advanced booking required

Book online at <https://www.zeffy.com/en-GB/ticketing/saturday-sewing-circle>

Chertsey Museum 33 Windsor Street Chertsey KT16 8AT
Tel 01932 565 764



PRODUCT REVIEW 2025 AWARDS WINNER



School holiday camps on sale now!



- Spark • YouTube Creators • Game Creation • Animation • Design •
- Minecraft Engineers • Little Coders • Curious Minds



Dates: February Half Term: 16th-20th February 2026
Various locations and dates available
2-day camps for 7-12 yr olds

www.codecamp.co.uk/camps

SAVE 10%

Use code **EARLYBIRD_2026** until 31st January

REFER YOUR SCHOOL

If you think your child's school would be interested in running an after-school coding club please let us know
Get in touch at hello@codecamp.co.uk