



## Meadowcroft Community Infant School

Travel Plan, produced 07/03/23

**Current Accreditation Level Good TP**

**Accreditation Expiry Date 7/31/2023**

### Introduction

#### Site Details

Type of Site	School
URN	125065
Name of site	Meadowcroft Community Infant School
Travel Plan Coordinator	Laura Curling
Telephone Number	01932 561419
E-mail address	<a href="mailto:lauracurling@meadowcroft.surrey.sch.uk">lauracurling@meadowcroft.surrey.sch.uk</a>
Address	Little Green Lane, , Chertsey, Surrey, KT16 9PT
Website	<a href="http://www.meadowcroftinfantschool.co.uk">http://www.meadowcroftinfantschool.co.uk</a>

#### Site Introduction

Meadowcroft Community Infant School is located in a residential area of Chertsey, close to the boarder of Addlestone. Little Green Lane is set off of the main road (Green Lane) from Addlestone to Chertsey. Green Lane is a busy through road and vehicles can travel between 30-40mph. Little Green Lane is a quieter residential street made up of a variety of houses and bungalows with several other roads and closes leading off of it.

The school site has three access points; two for pedestrian access and one

## Site Details

for vehicles. Vehicle access is mainly used by staff and occasional deliveries. Pedestrians cross the access to the double gates. This entrance would be used for emergency vehicles.

The blue pedestrian gate entrance used by children and parents is located to the far right of the front of the site. The gate is set back from the road with a wide grass verge between the pavement and the highway. A pedestrian guardrail is positioned between the pavement and verge to help maintain the children's safety if they run out of the gate. The grass verge is home to several established oak trees which are maintained by Surrey County Council.

The third access point is a secure gate which is used by visitors reporting to the main School Office. It is located off of the pavement, in between the two other accesses. Pedestrians walk through the gate down the path to the school building.

Meadowcroft is situated between Chertsey and Addlestone towns. Both towns are a five minute drive away from the school in opposite directions.

### Local Amenities

Addlestone offers a variety of take aways, restaurants, independent shops including florist, tailor, hairdressers and optician, gym, cinema complex, community centre, pharmacy, post office and three major supermarkets. There is also a train station, taxi rank and bus stops at either end of the town. Addlestone Health Centre is located within the high street along with a dental practice and day centre for older people. Runnymede Borough Council offices are within the town which also contains Addlestone Library. Outdoor amenities include Victory Park.

Chertsey is a historical town and has a number of listed buildings including Chertsey Museum. The town also offers a variety of takeaways and restaurants, high street banks, private gym with public access to their swimming pool, Chertsey Library and two supermarkets

### Type of School

Infant

### Education Level

Early Years/Foundation,Key Stage 1

### Head Teacher

Mrs Jacqueline Underwood

## Student Information

Age Range of Students 4-7

Number of Students 86

## Staff and Volunteer Information

Number of Full Time Employees 4

Number of Part Time Employees 12

## Staff and Volunteer Information

Number of Volunteers 0

Volunteers who have been involved in the delivery of your Travel Plan 0

	Opening times	Closing times
Monday	08:00:00	17:30:00
Tuesday	08:00:00	17:30:00
Wednesday	08:00:00	17:30:00
Thursday	08:00:00	17:30:00
Friday	08:00:00	17:30:00
Saturday		
Sunday		
Students' Official Start Time	08:40:00	
Students' Official Finish Time	15:10:00	
Breakfast Club Starts	08:00:00	
Breakfast Club Finishes	08:40:00	
After School Club Starts	15:10:00	
After School Club Finishes	17:30:00	
Other Timings		

## Site Details

Site Occupation Infant School

Site Ownership Surrey County Council

Site Size

Other site details

## Additional Information

Local Authority Officer Working at Site

Other Information



## Aims and Objectives

### Aims & Objectives of Travel Plan

Aim	To reduce the amount of traffic locally.
Aim	To manage school travel in a safe and sustainable way.
Aim	To encourage parents to park considerately and safely.
Aim	Improve road crossing safety for pedestrians.
Objectives	As we are currently only an infant school many of our parents have to drop older siblings to their junior school. Meadowcroft feeds St Ann's Heath Junior School, Virginia Water, which is 3.4 miles from the infant school (8 minute drive). If Meadowcroft was to expand to an all through primary it is likely that the need for car travel would decrease as children would attend from age 4-11.
Objectives	To reduce traffic and increase safety
Objectives	Inform parents through communication from school on expectations of parking in the surrounding neighbouring roads to ensure better road safety for all.
Objectives	Increase safety by introducing a pedestrian crossing near to the school. Most parents park on the opposite side of the road to the school, meaning the road has to be crossed by parents and children. If the school was expand to an all through primary a pedestrian crossing would increase pupil safety as they become more independent travelling to school alone as they get older.

## Working Group & STP Summary

Name	Role
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### Working Group Actions

## Travel & Transport Infrastructure

### Facilities

	Description	Numbers
Cycle Parking	Covered Sheffield Stands	0

## Facilities

	Sheffield Stands	6	
	Cycle Pod / Mini Pod	0	
	Other Cycle Spaces	0	
	Total Student Cycle Spaces	6	
	Total Staff Cycle Spaces	6	
	Total Visitor Cycle Spaces	6	
Scooter Parking	Scooter Parking Spaces	10	
Storage Lockers	Storage lockers for cycling paraphernalia	0	
Parent Shelter	Number of Parent Waiting Shelters	0	
Shower Facilities	Showers available	1	
Motorcycle/scooter	Parking facilities		There are no dedicated parking spaces for motorcycles/scooters, however, the car park can be used for these vehicles if ridden by staff members.
Coach Parking	Facilities for coaches to park	0	
Details of coach parking facilities	Coaches are used occasionally throughout the academic year to transport pupils on educational visits. Coaches are hired privately from local companies. Coaches pull up on the road outside the school for children to board and un-board the vehicle. Drivers are mindful not to cause disruption to the traffic and neighbouring properties.		

## Transportation Links

Does the school have a School Street in place?	No
Details of Walking Access to site	Meadowcroft is located within a residential area therefore the school site can easily be accessed safely by foot using various footpaths and pavements.
Details of Cycling access to site	<p>Cycling is permitted on most roads, byways and bridleways, although this can, at times, be difficult. Surrey County Council has a cycle infrastructure that is designed to make cycling easier, safer and more enjoyable.</p> <p>There is a dedicated cycle path running the entire length of Green Lane.</p>
Details of Bus access to site	Little Green Lane is on the 457 and 593 Bus Routes.
Details of Rail access to site	Chertsey Railway Station is located 1.3 miles from Meadowcroft School. Addlestone Railway Station is 1.6 miles from the site.
Details of Road Access to site	The school site is located around 2 miles (5 minutes) from Junction 11 of the M25. Roads surrounding the site are mainly residential with a 30 or 40 mph speed limit in place.

## Car Travel

Accessible parking spaces	0
Car Share Parking Bays	0
Car Club Parking Bays	0
Electric Vehicle Parking Bays	0
Electric Vehicle Charging Points	0
Staff Parking Bays	8
Visitors parking spaces	0
Other car parking details	Visitor bays and accessible bays are not marked although provision can be made in advance of visit.

## Fleet Vehicles

Bus/Minibus	0
Pool Bicycles	0
Other	0
Further Information	N/A

## STARS (Sustainable Travel and Road Safety) Audit

Name of road (outside main entrance)	Little Green Lane
Name of other roads surrounding the site	Green Lane Jersey Close Bittams Lane Inglewood
Date of assessment	3/16/2021
Speed limit of the road outside main entrance	30mph
Speed limit on other roads surrounding your site	30mph,40mph

## How many of the following crossing facilities are present within 500m of your site?

Pelican Crossing	0
Puffin Crossing	0
Toucan Crossing	0
Zebra Crossing	0
School Crossing Patrol	0
Pedestrian Refuge	0

## Further Questions

Is there any traffic calming within 500m of the site, e.g. speed bumps, build outs	No
Are there railings present outside or near the main entrance?	Yes
Is the main vehicular entrance used for pedestrians/cyclists as well as cars?	Yes
Are there any dedicated cycle lanes leading to the site?	Yes
What is the quality of the pavements like within 500m of the site?	Average
Any other obstacles or road layout issues within 500 metres	There are no pedestrian crossings near to the school. Most cars park on the opposite side of the road to the school, therefore a crossing would be beneficial.

## Engineering & Planning Measures

Cost

Date From

Date To



## Engineering & Planning Measures

### Details of Measure

## Surveys, Modal Shift & Targets

### Student Travel Modal Shift

Modal Split		Walk	Cycle	Scoot	Bus (Public)	Bus (School)	Park & Stride	Train/Metro	Car Share	Car	Motorbike	Total
2021/2022	Number	8.00	1.00	1.00	0.00	0.00	0.00	0.00	9.00	57.00	0	78.00
	%	10.26	0	1.28	0	0	0	0	11.54	73.08	0	
2020/2021	Number	16.00	1.00	0.00	1.00	0.00	0.00	0.00	4.00	61.00	0	83.00
	%	19.28	0	0	1.2	0	0	0	4.82	73.49	0	

### Staff Travel Modal Shift

Modal Split		Walk	Cycle	Scoot	Bus (Public)	Bus (School)	Park & Stride	Train/Metro	Car Share	Car	Motorbike	Total
2021/2022	Number	4.00	1.00	0.00	0.00	0.00	0.00	1.00	1.00	8.00	0	15.00
	%	26.67	0	0	0	0	0	6.67	6.67	53.33	0	
2020/2021	Number	3.00	0.00	0.00	1.00	0.00	0.00	1.00	0.00	7.00	0	12.00
	%	25	0	0	8.33	0	0	8.33	0	58.33	0	

## Targets

Status	Type	Mode of Travel	This Year's %	Preferred %	Target %	% Change	Percentage Points	Due Date	Target
Expired	Student Mode of Travel	Car			65	0	65	2021 / 2022	The pupil survey carried out in March 2021 showed that 73.5% of children travel to school by car. Based on that we would like to see a reduction in car travel in 21/22. This will encourage fitness, active travel and better air quality near the school.
Expired	Other			0				2021 / 2022	Ensure road safety is taught across the school and offer additional externally run courses if age appropriate.
Expired	Student Mode of Travel	Skating or Scooting	0	12.05	5	0	5	2021 / 2022	
Registered	Student Mode of Travel	Park and Stride	0	0	10	0	10	2022 / 2023	Encourage children to Park & Stride/Scoot through regular

Status	Type	Mode of Travel	This Year's %	Preferred %	Target %	% Change	Percentage Points	Due Date	Target
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Registered	Student Mode of Travel	Car	73.08	20.51	63	-13.79	-10.08	2022 / 2023	<p>reminders in Newsletters, currently 0 children Park &amp; Stride</p> <p>Reduce the amount of car travel by 10%</p>
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## Consultations

Status	Type	Action	Responsible	Target Completion	Reporting	Completion Date
Planned	Senior Management and Governors	SM1 The School Travel Plan / STARS is discussed at Senior Management / Governors meetings	Jacky Underwood, Laura Curling, Sharon Spice & Iovana Moon	3/18/2021	SLT to review contents of the Modeshift STARS travel plan and agree actions/targets.	
Completed	Pupils	P6	All class teachers	3/15/2021	Pupils consulted in class groups on how they travel to and from school. Pupils were also asked what their preferred method of travel would be.	3/15/2021
Completed	Staff	S1 In-depth staff surveys take place (Do not use to record hands up surveys)	All staff - 11 responses (75%)	3/15/2021	All staff completed in depth travel survey.	3/15/2021

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# Travel & Transport Issues

## Current Travel & Transport Issues

Status	Details of Issue / concern	Date of Issue	Category
Current	Irresponsible Parent Parking	9/14/2020	Local Roads
Current	Lack of pedestrian crossings near to school entrance makes crossing the road for school community unsafe	3/16/2021	Road Safety
Current	Volume of traffic around drop off and pick up times increases congestion and affects air quality outside of the school.	3/16/2021	Local Roads

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## Travel Initiatives

Status	Type	Action	Person Responsible	Target Completion	Reporting	Completion date
Planned	Air Quality	AQ15 National Clean Air Day	Jacky Underwood	6/15/2023	Whole School to take part in National Clean Air Day in 2023.	
Planned	Air Quality	AQ4 Park and walk/stride scheme	Laura Curling	9/30/2022		
Planned	Road Safety & Training	R4 Scooter training	Laura Curling	6/1/2022		
Completed - No Evidence	Road Safety & Training	R9 Road Safety assembly/ presentation	Jacky Underwood	7/21/2021	Road safety assembly presented to the whole school by the Headteacher.	6/21/2021
Planned	Walking & Scooting	W12 Scooter storage installed	Laura Curling	7/3/2023	Improve the provision for the storage of scooters and bikes for both children and adults.	
Completed - No Evidence	Air Quality	AQ8 Parking Pledge Scheme	Laura Curling	9/1/2021	SBM to produced a Parent Parking Pledge to encourage safe and courteous parking of parents when dropping off and picking up children. Also encourages active travel to and from school.	7/7/2021
Completed - No Evidence	Cycling	C11 Cycle purchase scheme for staff	Laura Curling	6/29/2021	Staff are informed of the Surrey County Council Cycle to Work Scheme via 'My Benefits' (eg Newsletter/Website)	6/29/2021
Completed - No Evidence	Public Transportation	PT4 Private coaches for school trips pick up and set down in safe / accessible places	Laura Curling	6/29/2021	All private coach hire companies do not pick up and drop off on school keep clear markings. Coaches park responsibly outside of the school premises whilst the children embark and disembark.	6/29/2021
Completed - No Evidence	Road Safety & Training	R19 Other road safety & training initiative 1	Jacky Underwood	7/21/2021	Class Teachers to teach children why it is important that other road users see them. Use resources available from brightkidz.co.uk	7/14/2021
Completed - No Evidence	Walking & Scooting	W11 Walking trips	Iovana Moon	3/13/2020	Pupils walked to Jubilee High to take part in the annual Infant Music Festival.	3/13/2020
Completed	Public Transportation	PT2 School promotes public transport	Laura Curling	6/21/2021	Page created on the school website giving details of public transport options, including Bus Timetable, Cycle Path map and link to South West Trains	6/21/2021
Completed	Road Safety & Training	R4 Scooter training	Laura Curling	9/1/2021	Introduce Scootability Training for KS1 from September 2022	6/16/2022
Completed	Road Safety & Training	R5 Pedestrian skills training	Class Teachers	7/21/2021	Class taught pedestrian skills and road safety	7/14/2021
Completed	Walking & Scooting	W16 Other walking/scooting initiative 1	Julie Mason & Sam Sladden	6/29/2021	Hedgehog Class (Reception aged 4-5) walked to the local post box on 24 March 2021. They walked in pairs along the pavement and observed road safety as directed by the adults leading the walk.	6/29/2021

Status	Type	Action	Person Responsible	Target Completion	Reporting	Completion date
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Fox Class walked to a local park observing road safety signs with adults leading the walk.



## Supporting Initiatives

Status	Type	Action	Person Responsible	Target Completion	Reporting	Completion date
Completed	Curriculum	CU7 Road safety lessons	Class Teachers	7/21/2021	Class teacher to plan and teach road safety through lessons	7/14/2021
Completed	Partnerships	P6 School has achieved Eco School status	Jacky Underwood	3/31/2022	The school has Eco Schools status and is currently working towards Bronze Accreditation	6/23/2021
Completed	Promotion	PR13 Information on website	Laura Curling	7/21/2021	Travel information on website	6/1/2021
Completed	Promotion	PR6 School has an active travel policy	Laura Curling	5/27/2022	The School Travel Policy has been uploaded to the school website and can be accessed by all staff via the shared network.	6/23/2021
Completed - No Evidence	Promotion	PR1 Newsletter	Laura Curling	4/19/2021	Promote details of active travel and road safety initiatives such as, Walk to School Wednesday, and considerate parking through the school newsletter.	7/19/2021
Planned	Promotion	PR17 New parent pack	Laura Curling	9/5/2022	Travel to school information included in new parent packs/given out at induction sessions	

# Gold Standard Initiatives

Status	Type	Action	Reporting	Completion date
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## Gold Standard Testimony

Testimony

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## Sign off and Formal Approval

Title	Signoff
Senior Management Team - Name	Laura Curling
Senior Management Statement of Endorsement	The SLT support this travel plan to lessen local traffic and improve the air quality. The school promotes various travel initiatives.
Senior Management Team Sign Off	Y
Local Authority - Name	
Local Authority Sign Off	N

# Planning Applications

## Planning Application

Planning Application Number

Date of Application

Development Name

Date Application Approved

Proposed Date of Occupation

Outline timescales for occupation and details of any phasing of development

Occupation Status

Date of Occupation

Development Overview

Planning Status

Development Proposal

Please specify

Secured by Condition

Monitoring Fee

Monitoring Proposals

Date of Annual Monitoring Visit

Length of Application (YEARS)

Sanctions/ Performance Bonds

Travel Plan Champion

Travel Plan Author

Contact details for the Travel Plan Author

Objectives of the Travel Plan

Transportation Summary

S106 Summary

Details of SEN Students (number) and if They Have A Transportation Statement

PTAL Input

Baseline survey information

Planning Application

Future Development Likely to Increase  
Traffic Levels or Influence Travel Patterns

## Site Changes

Current      New

Full-Time Staff Roll

Part-Time Staff Roll

Description of changes to accesses (e.g. pedestrian, cyclist, vehicle

Electric Vehicle Car Parking Bays

Visitor Car Parking Space(s)

Staff Car Parking Space(s)

Accessible Car Parking Space(s)

Student Cycle Space(s)

Staff Cycle Space(s)

Visitors Cycle Parking Space(s)

Scooter Parking Space(s)



## Site Changes

Public Transport Drop off Arrangements

Motorcycle/Scooter parking facilities

Storage Lockers

Shower Facilities

## Opening/Closing Times

Current Opening/Closing Times

Opening Times

Closing Times

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Sunday

## Opening/Closing Times

Details of opening and closing times

Proposed Opening/Closing Times

Opening Times

Closing Times

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Sunday

Student

Breakfast Clubs

After School Clubs

Other

## Opening/Closing Times

Details of opening and closing times